



COMMUNITY INFRASTRUCTURE LEVY FUNDING REQUEST

Please Note

Failure to answer all the questions on this form could impact upon the success of your application.

Bid Reference:	
Section A: Applicant Contact Information	
Name and address of your organisation	Mill End & District Community Association
Name and position of main contact	Treasurer
Applicant contact details (phone number, email and address)	Old School Building – Church Lane – Mill End – Rickmansworth – Herts – WD3 8HD Tel – 01923 493344 and manager@millendcc.co.uk
Type of organisation (If a charity, please provide registration number)	CHARITY Reg Charity No – CN 269254
Describe your organisation's main purpose and regular activities	We are a community centre that facilitates many uses. We have many users from Luncheon Clubs for the elderly, a Toy Library, a weekly community café, Job Club, many baby groups, various exercise / dance groups, After School Clubs, Art Classes, Stamps & Flower groups, various religious groups, we rent facilities to a Transport Charity & also have a community social club open every evening – a true community centre for all to use.

Is the organisation able to reclaim VAT?	YES – VAT # 301 740 800
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Section B: Project Overview	
Project Title	Roofing & Electrics
Summary of the project proposal	<p>We have a very old building that is in need of a major repair to the flat roof. We manage to keep the centre open every day with help of “buckets” on very rainy days.</p> <p>Our Electrical system throughout the building has to have an EICR Certification done each 5 Years and we already know that there are 2 Code C2’s which will be costly. This test takes 3 days for a building our size.</p>
Estimated project cost (including breakdown of the overall cost and what the CIL funding requested will cover)	<p>We would like the CIL fund to cover the whole cost of these works if possible. A total of Approx. - £24,000.00</p> <p>The Roof was quoted at approx. £16,000 in June 22 – we have been informed due to price increases in materials this is likely to rise to near £20,000</p> <p>The Electrical basic Certification has been quoted at £2,000 with the additional C2’s being approx. £2,000.</p>
Full address of project location	Old School Building – Church Lane – Mill End – Rickmansworth – Herts – WD3 8HD
Project partner (if applicable)	N/A

Section C: Strategic Case	
How does the project help address the demands of development in the area. What evidence is there to support this?	<p>As mentioned we are a true community centre. I think the evidence to support this application was the proof that after the centre was closed during the Pandemic and all the activities & facilities were therefore lost to the community members – The impact upon opening the doors again was the proof we needed that we are wanted & truly needed in this area. All groups wanted to return (most with growing numbers) and we have been welcoming new and more diverse groups on a weekly basis.</p> <p>We are the hub of our community and we want to remain a strong presence here in Rickmansworth for as long as we are needed.</p>
Do you have planning permission in place to carry out the works? If so, please provide the application number	<p>Planning permission is not needed</p>
Why is CIL funding being sought and who are the likely beneficiaries of the project? Please provide usage details where appropriate	<p>As mentioned we are used on a daily basis. The diversity of our uses is vast, from babies to the very elderly, from all walks of life, mixed races & religions. There is no exclusion at Mill End & District Community Association.</p> <p>We have averagely 150 different people/users that come through our doors on a daily basis.</p>
Would the community support the project?	<p>Yes – very much so.</p> <p>A questionnaire asking if the residents of the area are in favour of the proposed works was presented at a community event on the 18th February 2023 at the Mill End Community Centre. 122 signatures have been secured of those in support, no negative responses have been received.</p>
Would the project lead to any income generation?	<p>A better functioning building will most definitely help us create a more inviting environment for people and this will inevitably lead to increased usage and therefore increased revenue.</p>

Please provide details of any supporting policy from the Local Plan

Section D: Financial information

Please show in the table below the amount of CIL funding being sought and any other contributions that may have been allocated for this scheme

	Amount	Detail
Please indicate total cost of project	£24,000. Approx.	The Roof was quoted at approx. £16,000 in June 22 – we have been informed due to price increases in materials this is likely to rise to near £20,000 The Electrical basic Certification has been quoted at £2,000 with the additional C2's being approx. £2,000.
Please provide a detailed breakdown of the costs for the project	ROOF £20,000 ELECTRICS £4,000	As Above – we wish to start in the next 2 weeks As Above – this is urgent and we are going to start on Friday 28 th October 2022
Please provide a detailed summary of the total CIL funding required, including phasing	ROOF £20,000 ELECTRICS £4,000	There is no phasing for this. The funding would be appreciated as soon as possible.
How much funding does the project currently have?	None	

Are there any revenue costs (i.e. day-today running costs, maintenance cost) associated with the project and if so how will they be funded and has that funding been secured?	NO	None for this project
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Please indicate in the table below the source of additional funding that has been secured/ is being sought.

Source	Amount	Conditions Attached	Use by Date	Funding Confirmed
N/A				
N/A				
N/A				
N/A				

Does the CIL funding help secure the release of additional funding?	Yes	N/A
	No	N/A

Section E: Delivery Timescales

What is the delivery timescale for the project?

Roof and Electrics – Both are urgent so we wish to start ASAP

Section F: Additional Information

Is there any additional information that may support the application?

I understand that our previous Manger Sylwia had been in touch with yourselves regarding this project, hence this application.

Section G: Declaration

When you have completed the application, please sign this declaration and submit the application form as directed

To the best of my knowledge the information I have provided on this application form is correct.

If Three Rivers District Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described. In such an event, I agree to inform the Council's Infrastructure Delivery Coordinator of any material changes to the proposals set out above. When requested, I agree to provide the Council with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project. I recognise the Council's statutory rights as the designated CIL Charging Authority, which includes provisions to reclaim unspent or misappropriated funds.

Privacy Notice: By signing this form, the applicant agrees to Three Rivers District Council checking all supplied information for the purposes of informing decision making. The information on this form will be stored in the Council's Infrastructure Spending Board manual filling system and summarised in the Council's ICT system for the sole purpose of fund processing, analysis and accounting. Information about the project may be publicised on the Council website and in public material for publicity purposes. Personal data will not be disclosed without any prior agreement of those concerned, unless required by law. For further information on the Council's privacy policy, please see: <https://www.threerivers.gov.uk/egcl-page/privacy-notice>

Signed: _____ Lisa M Burn _____

Organisation: _____ Mill End & District Community Association _____

Date: _____ 18th February 2023 _____

Section H: Officer Comments/Recommendations March 2023

Regulation 59C of the CIL Regulations state that CIL can be spent on the provision, improvement, replacement, operation or maintenance of infrastructure or anything else that is concerned with addressing the demands that development places on the area.

The definition of infrastructure in relation to CIL is set out in section 216(2) of the Planning Act 2008 (as amended by regulation 63 of the Community Infrastructure Levy Regulations);

There are various statutory provisions for Infrastructure that can be provided or maintained by Parish/Community Councils. Parish/Community Councils have a more extensive list which is geared towards local infrastructure.

This application is within the remit as detailed below:

Infrastructure Type	Power and Duty	Statutory Provision
Community Centres	Power to provide and equip building for use of clubs (sport/social/educational); Power to acquire, provide and furnish community building	Local Government (Miscellaneous Provisions) Act 1976 s.19 LGA 1972, s.133
Public Buildings and village hall	Power to acquire and provide buildings for public meetings and assemblies	LGA 1972 s.133

Replacing the roof and updating the electrics will provide much needed repair work enabling the Community Centre to continue provide a safe environment in which local residents and clubs can make full use of the facilities.

Recommendation:

The total cost of the project is estimated as being £24,000. Funds currently available for this area is £36,643. The CIL Regulations state Parish/Community Councils should apply CIL receipts within 5 years of receipt. The levy received dates from 2015-2017, it is therefore good practice to allocate the funds to this worthy project.

Please note, that since the application was made it has come to light that £15k of funding has been granted through the UK Shared Prosperity Fund. It is therefore recommended that £9,000. be granted from the Rickmansworth Unparished CIL pot.

The infrastructure meets the legal definition and new/improved facilities relate to the development of the area.

CIL monies of £9,000. can be used for the following:

Replacement roof and upgrade to electrics

Additional Note:

Please note the cost of the project is estimated and there could be a % rise/fall depending on when the project is implemented.